

Exhibit 300: Capital Asset Summary

Part I: Summary Information And Justification (All Capital Assets)

Section A: Overview & Summary Information

Date Investment First Submitted: 2009-06-30
Date of Last Change to Activities:
Investment Auto Submission Date: 2012-02-24
Date of Last Investment Detail Update: 2011-09-16
Date of Last Exhibit 300A Update: 2012-07-23
Date of Last Revision: 2012-06-28

Agency: 009 - Department of Health and Human Services **Bureau:** 90 - Departmental Management

Investment Part Code: 01

Investment Category: 00 - Agency Investments

1. Name of this Investment: OS ASA Accounting for Pay System (AFPS)

2. Unique Investment Identifier (Ull): 009-000001476

Section B: Investment Detail

- 1. Provide a brief summary of the investment, including a brief description of the related benefit to the mission delivery and management support areas, and the primary beneficiary(ies) of the investment. Include an explanation of any dependencies between this investment and other investments.**

The Program Support Center (PSC), Financial Management Service (FMS), Division of Financial Operations (DFO), provides a full range of financial and accounting services for a variety of HHS customers and other federal agencies. AFPS supports the Human Capital, Budget Performance Integration and Financial Performance initiatives by allowing the department to manage human resources costs against budgeted costs. AFPS fills this performance gap as it provides payroll and cost accounting services to the entire Department, and is the payroll interface between the payroll system (DFAS) and the accounting systems - the HHS Unified Financial Management System (UFMS) and the remaining legacy accounting systems. The AFPS provides a systematic interface of payroll accounting information necessary to account for disbursements, obligations, and accruals for personnel costs; generates accounting transactions; and, produces detailed expenditure control reports. The AFPS is in the steady-state phase of its life-cycle and has been fully interfaced with the HHS UFMS. A functional analysis was performed in FY2010-2011 and recommendations were made for future integration with HHS Integrated Time and Attendance or other payroll-related systems. Until an integrated process is deployed in HHS, continued operation of AFPS is required to provide payroll accounting data to the PSC and its customer agencies.

2. **How does this investment close in part or in whole any identified performance gap in support of the mission delivery and management support areas? Include an assessment of the program impact if this investment isn't fully funded.**

The AFPS assists HHS managers in closing gaps relating to accurate labor distribution towards specific HHS programs. The results include timely and accurate reporting of federal labor costs towards HHS funded programs.

3. **Provide a list of this investment's accomplishments in the prior year (PY), including projects or useful components/project segments completed, new functionality added, or operational efficiency achieved.**

The AFPS Project Team completed several minor projects including additional security/masking of data elements and additional client reporting.

4. **Provide a list of planned accomplishments for current year (CY) and budget year (BY).**

Planned accomplishments for CY and BY include continued minor enhancement of AFPS reports.

5. **Provide the date of the Charter establishing the required Integrated Program Team (IPT) for this investment. An IPT must always include, but is not limited to: a qualified fully-dedicated IT program manager, a contract specialist, an information technology specialist, a security specialist and a business process owner before OMB will approve this program investment budget. IT Program Manager, Business Process Owner and Contract Specialist must be Government Employees.**

2011-08-01

Section C: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.C.1 Summary of Funding

	PY-1 & Prior	PY 2011	CY 2012	BY 2013
Planning Costs:	\$0.6	\$0.0	\$0.0	\$0.0
DME (Excluding Planning) Costs:	\$0.0	\$0.0	\$0.0	\$0.0
DME (Including Planning) Govt. FTEs:	\$0.0	\$0.0	\$0.0	\$0.0
Sub-Total DME (Including Govt. FTE):	\$0.6	0	0	0
O & M Costs:	\$12.9	\$2.3	\$2.4	\$2.4
O & M Govt. FTEs:	\$1.1	\$0.2	\$0.2	\$0.2
Sub-Total O & M Costs (Including Govt. FTE):	\$14.0	\$2.5	\$2.6	\$2.6
Total Cost (Including Govt. FTE):	\$14.6	\$2.5	\$2.6	\$2.6
Total Govt. FTE costs:	\$1.1	\$0.2	\$0.2	\$0.2
# of FTE rep by costs:	12	2	2	2
Total change from prior year final President's Budget (\$)		\$0.0	\$0.0	
Total change from prior year final President's Budget (%)		0.00%	0.00%	

2. If the funding levels have changed from the FY 2012 President's Budget request for PY or CY, briefly explain those changes:

Section D: Acquisition/Contract Strategy (All Capital Assets)

Table I.D.1 Contracts and Acquisition Strategy

Contract Type	EVM Required	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	IDV Agency ID	Solicitation ID	Ultimate Contract Value (\$M)	Type	PBSA ?	Effective Date	Actual or Expected End Date
Awarded		HHSP233200800050W									

2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:

Even though the system is in steady state, EVM is included in the contract supporting this investment.

Exhibit 300B: Performance Measurement Report

Section A: General Information

Date of Last Change to Activities:

Section B: Project Execution Data

Table II.B.1 Projects					
Project ID	Project Name	Project Description	Project Start Date	Project Completion Date	Project Lifecycle Cost (\$M)
NONE					

Activity Summary								
Roll-up of Information Provided in Lowest Level Child Activities								
Project ID	Name	Total Cost of Project Activities (\$M)	End Point Schedule Variance (in days)	End Point Schedule Variance (%)	Cost Variance (\$M)	Cost Variance (%)	Total Planned Cost (\$M)	Count of Activities
NONE								

Key Deliverables								
Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days)	Schedule Variance (%)
NONE								

Section C: Operational Data

Table II.C.1 Performance Metrics

Metric Description	Unit of Measure	FEA Performance Measurement Category Mapping	Measurement Condition	Baseline	Target for PY	Actual for PY	Target for CY	Reporting Frequency
Payroll name lists and cost summary reports will be produced within 5 business days of receipt of payroll data	%	Technology - Reliability and Availability	Over target	95.000000	95.000000	100.000000	95.000000	Monthly
Payroll SF 224 information will be submitted to Treasury within 3 business day of the following month.	%	Process and Activities - Cycle Time and Timeliness	Over target	95.000000	95.000000	100.000000	95.000000	Monthly
Payroll errors will be corrected within the quarter.	%	Customer Results - Timeliness and Responsiveness	Over target	95.000000	95.000000	98.500000	95.000000	Quarterly
PSC Customer Satisfaction Survey responses will be "Satisfactory" or above.	%	Customer Results - Service Quality	Over target	90.000000	90.000000	100.000000	90.000000	Monthly
System will be available to end-users during posted availability times (M-F, 8am-5pm EST)	%	Technology - Reliability and Availability	Over target	97.000000	97.000000	99.800000	97.000000	Monthly
Transaction batches will be submitted to HHS financial systems within 5 business days of receipt of payroll data	%	Technology - Information and Data	Over target	98.000000	98.000000	99.700000	98.000000	Monthly